SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ACHARYA PATHASALA COLLEGE OF ARTS AND SCIENCE

NARASIMHARAJA COLONY, BASAVANGUDI
560019
www.apscollegeofartsandscience.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Prof. N. Ananthachar started A.P.S. Primary School on 15th August 1935 with only three students. Though the Institution was started in the middle of the academic session, before the end of the year, the school had enrolled more than 60 students. A.P.S. Middle School was established in June 1936. Thereafter, it was growth all the way for Acharya Pathasala Institution. The A. P. S. Boys High School and APS Girls High School were started in 1942 and 1946, respectively. The year 1956 saw a great landmark in the history of Acharya Pathasala Institution when Prof. V.L.D Souza, the Vice-Chancellor of Mysore University visited the Institution at the request of Prof. N. Ananthachar and helped in getting affiliation for the starting of APS Arts, Science and Commerce College. The opening of the College came as a boon and relief particularly to the girls since there was no college in the locality. The college was indeed a dream come true for local boys with ordinary merit as they could not get admission in the other colleges. The year 1958 saw the opening of APS Polytechnic, which was a feather in the cap of the already growing institution. A rural High School at Somanahalli, Bangalore South Taluk, was started in 1960-61, catering to the educational need of the students of Somanahalli and surrounding villages. Today there are eleven institutions including Public school, Engineering College and PUCCollege both rural and urban for its credit. Late Prof. N. Ananthachar toiled very hard in the service of the people for more than three decades and it was a success story of adventure and great resilience. A great educationist, a man of vision and a true humanist, late Prof. N. Ananthachar paved the path for millions of students.

APS College of Arts And Science is located in N. R. Colony, Bangalore; The College has completed 65 years of dedicated service and offers B.A, B.Sc. B.C.A and M.A (Economics) courses.

Our students have secured ranks, gold medals and awards each year by their dedicated performance at both UG and PG levels. We have experienced and dedicated staff members with Doctorate degrees teaching students every year. Most of the departments secure 100% results in each semester examinations. Many student-centric activities conducted every year are fully sponsored and motivated by the generous Management of our institution. The institution is proud to contribute its mite in steering the destinies of the students by imparting need-based education and also equip them mentally and physically to face the challenges of the future.

Vision

To promote the all-round development of the student's potential by providing need-based career-oriented, quality education with an emphasis on social concern

Mission

- Provide quality education to the under privileged sections of the society.
- Facilitate students to develop professional and life skills to enhance employability.
- Impart leadership qualities to brave new challenges.
- Promote the use of advanced technology for teaching as well as the learning process.
- Encourage the faculty and students to pursue academic excellence.

- To inculcate the culture of time and work consciousness.
- Stress the importance of human and ethical values.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Highly supportive and encouraging management.
- Well qualified, highly experienced, and dedicated faculty.
- The institution is situated in the heart of South Bangalore and well connected by public transport.
- College is in the centre of many heritage sites of the city that gives a unique identity.
- Students belonging to economically poor and marginalized sections given preference- as per the mission statement of the APS Educational Trust.
- Promotion of women's education is another objective and girl students are encouraged to take admission.
- Bilingual teaching is practised, which attracts many students from rural backgrounds.
- Financial assistance by the management, scholarships, and donations from charitable individuals are effectively passed on to needy students.
- Differently abled students are admitted, encouraged, and provided special care. The institution boasts of a Technology-enabled Computer-assisted Braille Center for Learning- NARMADA CENTER.
- Nominal fee structure with a view to promoting higher education aspirations of the underprivileged sections of the society.
- A well-structured mentoring system is another unique aspect of the college.
- In house, counselling is provided on a need basis
- Well-equipped laboratories and Computer Learning Center.
- State of the art library with an adequate number of books, magazines, and journals.
- Large, well ventilated, furnished and ICT enabled safe classrooms.
- Sprawling, well maintained and secure sports ground to help students to practice throughout the day.

Institutional Weakness

- The majority of the students are first-generation learners, sometimes lacking in quick grasp and communication skills.
- A good number of students comes from a vernacular medium background that acts as a hindrance for their effective pursuance of higher education aspirations.
- Students also come from single-parent families, broken homes, economically poor families that force them to take up part-time jobs and hence give preference to earning than learning further.
- The non-availability of hostel facilities, especially for girl students has turned out to be a hindrance to attracting them from surrounding towns.

Institutional Opportunity

- Pre-placement training provided to students.
- Campus placement drives are held for outgoing students.
- Soft-skill training, spoken English classes, career orientation programmes conducted without charging

any fee from students.

- Skill-based, hands-on experience workshops arranged free of cost.
- Value-added and certificate courses are conducted to enhance students' employability.
- Large sports ground helps students to be active physically, practice different sports and help conduct NCC practice sessions, NSS activities without any disturbance.
- College can make optimal use of a long-established, well-developed Music department to provide foundational and certificate courses in Music for students of other streams as B.Sc., B.A. and help them expand their hobbies and careers in Music also.

Institutional Challenge

- College is experiencing stiff competition from nearby colleges in recent years, especially with respect to students' admission.
- Being 1st-generation learners, orientation towards higher education is not seen much. Pro-activism from the parents for their wards' higher learning is much to be desired.
- A majority come from vernacular medium, preparing them for various competitive exams has been a challenge for the college.
- Exposure to industrial training, internships at industries, offices, pursuing research work in different well-established laboratories is another hurdle.
- Despite being an aided institution, periodic recruitments are not conducted, and management appointed faculty to stay for a short duration, resulting in the college not being able to take up any minor or major research projects.
- The heterogeneous group of students and teachers, i.e. from other states is limited, thus not contributing to overall exposure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Established in the year 1935, the Acharya Pathasala College of Arts and Science is one of the oldest and most esteemed institutions in Bengaluru. It has adopted a systematic approach for effective curriculum delivery and documentation. The Bengaluru Central University designs the curriculum for the academic year and the college implements the same as per its guidelines. The college prepares the Academic Calendar in tune with the University Calendar of Events and all the activities are carried out according to this calendar.

At the start of the Academic year, the Principal constitutes various committees. The conveners of the committees along with their respective members plan when the activities are to be conducted according to the academic calendar. The timetable committee prepares the general timetable of the college and allots workload for each subject as per the Government and University guidelines. The teachers prepare the lesson plan and engage the classes as per the timetable. A work diary is maintained by teachers of all the departments which is regularly signed by the Principal. During the Covid-19 lockdown period, online classes were conducted for students and the teaching-learning process thus continued on various online platforms.

Internal tests and regular assignments are a part of the college curriculum. Remedial classes are conducted if required. The college provides well-furnished classrooms, a newly constructed auditorium/Seminar Hall and ICT facilities. The college library has sufficient subject wise books, encyclopedias, general books, dictionaries,

Journals, Periodicals and Dailies.

The college follows environment-friendly rules like No usage of Plastic on the college campus, watering of plants on a regular basis etc and takes noble initiatives regularly like giving financial assistance to orphanages and old age homes during Ganesh Chaturthi, Gandhi Jayanthi etc. Another Environmental friendly initiative taken by the college is to implement paperless office work at the earliest.

Teaching-learning and Evaluation

The process of admitting students to various programs is through a transparent, well-administered mechanism and in compliance with Bangalore University / Bangalore City University rules, regulations and guidelines. The institution encourages students from different geographical areas and socio-economic, cultural and educational backgrounds. It makes a special effort to bring in students from backward and underprivileged communities. It also financially supports the economically backward class students for their education.

The institution encourages student-centred education through appropriate methods such as Group discussions, Participative learning, Seminars, project work, Tutorials for Competitive exams like NET, K-SET etc., Hands-on experience in laboratories, apart from classroom teaching. Recently due to pandemics, digital resources for learning have been made available, which makes learning more dynamic. Teachers make use of e-resources in the form of videos, PowerPoint presentations, audio-visual aids and meaningfully incorporate them in their scheme of teaching-learning.

Continuous assessment of students is done and then they are classified as slow and advanced or quick learners. Remedial classes are conducted to assist slow learners and advanced learners are motivated to attain higher goals. Mentorship is allotted to enhance the student-centric learning approach.

Most of the faculties are technologically literate and prefer the ICT mode of teaching relevant to their teaching concepts. We have well experienced and qualified teaching faculties, which is an added asset for the institution. Faculties prepare their lesson plan, work diary and strictly adhere to the academic calendar.

The evaluation process is framed in order to attain programme outcomes (POs), PSOs and course outcomes (COs) of every programme or course. COs and PSOs are displayed on the institution website. Attainment of COs and POs is calculated based on the performance of the students at two levels- Internal exam and External / End Semester exam. End semester results are made available to students by online mode via a simple process followed by the university.

Faculty development programs like 'Sangeeta Sannidhi' on Stress release, Music and Psychology, Ethics etc., STTP Programs on Food, Nutrition and Yoga, and several other Webinars conducted during a pandemic, helped in improving the quality of teachers and their professional development. Teachers in turn take initiative to learn and keep updated with the latest developments, innovate, improve their work and strive for individual and institutional excellence. Student Orientation programs are conducted during the inauguration of first-year students which guide them in choosing their right career.

The online student feedback system reflects the extent to which teaching-learning has been effective in the institution, enabling identification of teaching strengths as well as the possible improvements required in future

Research, Innovations and Extension

The College has had a rich tradition of research and innovation since its inception in 1956. The Management has always encouraged and motivated the staff members to upgrade their knowledge, to undertake research work under Faculty Improvement Program (FIP) or Part-Time basis. Many of the faculty members have published papers in reputed journals listed on the UGC websites and peer-reviewed journals with ISSN / ISBN numbers. To mention –

The Department PG studies in Economics has published 25 papers with an impact factor of around 4.00, 15 papers by the Department of Physical Education, 04 papers by Department of Psychology, 04 papers by Department of Physics, 02 papers by Department of Chemistry and one paper by the Department of Computer Science. Most of our faculty members are actively involved in research work. Students are also involved in research activities.

The College conducted workshops on Research Methodology, Intellectual Property Rights, Patents and copyright. Extension activities were organized to sensitize students to community services by the NCC and NSS units such as AIDS awareness, Cleanliness and hygiene, Blood donation, Eye donation, health camps, abuse of drugs, preservation of water and environment, education of girl child, empowerment of women, Compulsory voting. Mushroom cultivation, study tours, special camps, trekking and cycle expedition are some of the activities conducted for the overall development of the students.

Our faculty members have attended refresher courses, are Chairpersons, members in BOE and BOS of the Bangalore University and Bengaluru City University and also effectively participating as paper setters and in the evaluation process at the university level.

During the COVID-19 pandemic, the College has conducted online Webinars on contemporary issues through interactive discussions among the students, faculty and experts.

Infrastructure and Learning Resources

The institution provides high-quality infrastructure and necessary facilities for all the students and staff, which essentially comprises classrooms, laboratory, library, sports complex, auditoriums and two seminar halls. The College library ensures there is a sufficient number of prescribed textbooks along with other general books for every academic year. Library also contains computers to support the student and faculty learning process. Science departments have a well-maintained laboratory with equipments. Other infrastructure includes a canteen, seminar halls, two states of art auditoriums with a seating capacity of 540 and a new seminar hall with a seating capacity of 250 and sprawling sports ground and spacious quadrangle. Other utilities include RO drinking water, toilets on every floor, CCTVs and a power generator. All classrooms are well furnished and have proper lighting, fans, and also good ventilation. They are regularly cleaned and furniture like closets, desks, chairs and tables are dusted to provide a hygienic environment by housekeeping staff. The college has always encouraged and stressed the importance of sports and made sure the sports department is well equipped with facilities for outdoor games and indoor games like Badminton, Cricket ground which is very well maintained, where students can practice. The college has an open auditorium which is well equipped and is used for conducting assemblies, functions and various cultural activities. There are security guards appointed by the management to supervise the college premises and to also ensure security in the premises. There are surveillance cameras installed on the campus. A Biometric system is adopted to record the attendance of teaching and non-teaching staff.

Student Support and Progression

APS College of arts and science takes special care of each and every student and ensures that no student is left behind. It pays special attention to each one of them. The students from all socio-economic statuses are admitted to different courses based on their interests and merits. During admission, they are provided with a prospectus that gives updated information about academic curriculum, fee structure, sports facilities, NSS and NCC activities, different combinations of subjects in the arts and science stream.

Since the majority of the students come from lower-middle-class families and economically poor backgrounds, the APS College of Arts and Science enables them to avail the of scholarships from state and central government. Apart from this the APS Educational trust also provides fee concession and financial assistance to first-generation learners. In addition, the SC/ST scholarships are also enabled. Reservation of seat provision is given for physically challenged students. Scholarships are also given to meritorious students. Apart from monetary help the APS Educational trust and staff make a constant endeavour to ensure that each and every student is supported by all means to excel in their academic and professional career. Students are motivated and supported based on their individual potential. Several personality developments, Value-added and Certificate courses are conducted by the staff, via online and offline mode to enhance their academic and soft skills. Special attention is given to the slow learners. College provides K-SET and NET coaching for the students who wish to pursue their higher studies in the academic field.

Student progression in the academic field is monitored through Parent-teacher meetings conducted regularly. APS College has a placement cell with qualified and experienced placement officer, who conducts on-campus and off-campus placement events with many reputed companies like TCS, HGS, ABACUS, HCL Tech Ltd, Paytm and others. Many students have pursued PG studies like B.Ed and the rest are gainfully employed.

To ensure the overall development of the students, APS College of Arts and Science also encourages students for Cultural activities like Talents day which includes competitions like solo, group song, dance, fashion show etc. Exhibitions, Collage, Model making and Co-curricular activities are encouraged. Students actively participate and show their talents. Competitions are held for co-curricular activities like Rangoli, Cooking without fire, Mehandi, Hairstyling etc. Students are encouraged to showcase their abilities during National festivals. Sports activities are regularly conducted to ensure their good health and fitness. Many students participate in sports and have won prizes in inter-college, inter-state and also national awards. The performance of students in NCC and NSS is highly appreciable and outstanding. Industrial visits conducted during the academic year exposes them to expanding their knowledge.

APS College of Arts and Science is also proud of its alumni who are continuously in contact with the institution. They motivate and support their juniors. The college is very proud of the alumni who have joined APS College as faculty.

Governance, Leadership and Management

The APS College of Arts and Science have management that gives good leadership integrating quality in education through innovative measures. The Principal carries out the college administration with help of Vice-Principal/Senior Associate Professors and conveners of the committees and non-teaching staff. The office-bearers of the management are instrumental in monitoring, planning and evaluating the administration and academic process as well as utilization and generation of funds. The implementation of the peer team

recommendations is carried out by perspective planning. The feedback received from the Local Inquiry Committee and external auditors helped in governance. Various committees are framed at the beginning of the academic year for the smooth conducting of the activities ensuring efficiency. The college has a good IQAC cell which takes care of the teaching-learning evaluation process, co-curricular, curricular aspects, sports, cultural activities, examination, internal assessment examination evaluation system, research and development, updated software for admission and maintenance of infrastructure. The IQAC in association with all committee members and all departments has conducted several seminars, workshops and webinars for enhancing the quality of education. IQAC conducts meetings with all committee members in the presence of the IQAC Chairman. IQAC was instrumental in obtaining funds from non-government bodies and individual philanthropists. Additional financial resources have been mobilized by these funds. The regular assessment of Teaching and Non-Teaching staff is conducted by IQAC Chairman and senior faculty. Confidential reports are maintained and Student's feedback is analyzed. The IQAC has prepared Annual Quality Assurance reports for the post accreditation period and the same is submitted and uploaded to NAAC HEI Portal. All teaching and non-teaching staff members are benefitted from welfare schemes.

Institutional Values and Best Practices

The college has firmly committed to providing Gender Equity and Women Empowerment through various action plans and initiatives such as Safety & Security in the campus, NCC/NSS Training and Counseling by SUMANA whenever required. LED Bulbs are being installed replacing the old ones, which has resulted in energy saving. Waste management and hygiene are given the highest priority in the college campus and the different categories of waste generated are tackled effectively. The college has adopted rainwater harvesting and maintenance of water bodies which helps in the conservation of water. Green campus initiatives, Swatch Bharath Abhiyan are implemented and many awareness Programmes such as World Earth Day, World Environment Day and World Water Day are organized with the cooperation of all concerned. The college has provided necessary facilities which are disabled-friendly in addition to giving human assistance to them. College proactively promotes human values, patriotism, social and constitutional responsibilities by conducting various Programmes of National Importance, Blood donation camps etc., Professional ethics & values are taught through awareness Programmes conducting seminars etc., The College has well laid out code of conduct for students and teachers and the committee formed strictly monitors the adherence of the same. College celebrates enthusiastically many national days of importance, festivals and other International days with the participation of students and staff. The College adopts the best practices of helping students in applying for various government and other charity scholarships and in addition to this it provides mentoring and counselling services to students especially from a rural and poor backgrounds who have personal problems, which helps in improving their academic performance.

Thus the students are empowered through educational and other extra-curricular skills to become employable and become a good citizens of our country.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ACHARYA PATHASALA COLLEGE OF ARTS AND SCIENCE
Address	Narasimharaja Colony, Basavangudi
City	BENGALURU
State	Karnataka
Pin	560019
Website	www.apscollegeofartsandscience.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	B.jayashree	080-26603192	9448205900	-	apscollegeofartsscience@gmail.com
IQAC / CIQA coordinator	Sarvamangala N	-	9449458270	-	apsasdoc1621@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-06-1956

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Karnataka	Bengaluru Central University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	03-08-1989	View Document
12B of UGC	03-08-1989	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

21-04-2022 11:19:07

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Narasimharaja Colony, Basavangudi	Urban	2.08	50250

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	PUC	English,Kannada	100	23
UG	BA,Arts	36	PUC	English,Kannada	100	25
UG	BA,Arts	36	PUC	English,Kannada	100	7
UG	BA,Arts	36	PUC	English,Kannada	100	21
UG	BSc,Science	36	PUC	English	72	24
UG	BSc,Science	36	PUC	English	72	17
UG	BCA,Computer Science	36	PUC	English	30	28
PG	MA,Arts	24	UG	English,Kannada	30	17

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				7				54
Recruited	0	0	0	0	0	7	0	7	0	0	0	0
Yet to Recruit				0				0				54
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				26
Recruited	0	0	0	0	0	0	0	0	9	17	0	26
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				23
Recruited	3	1	0	4
Yet to Recruit				19
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	4	3	0	7
Yet to Recruit				0

21-04-2022 11:19:09

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	0	0	0	1
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	0	5	0	0	0	0	5

21-04-2022 11:19:10

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	1	0	5
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	9	0	12

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	6	0	8

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	72	2	0	0	74
	Female	87	1	0	0	88
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	6	0	0	0	6
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	41	39	39	65
	Female	29	42	32	70
	Others	0	0	0	0
ST	Male	7	5	5	6
	Female	4	9	9	14
	Others	0	0	0	0
OBC	Male	90	76	71	93
	Female	105	92	93	176
	Others	0	0	0	0
General	Male	17	29	26	26
	Female	19	25	24	27
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		312	317	299	477

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Multidisciplinary/interdisciplinary course offered in the college are Arts 1. History 2. Economics 3. Political Science 4. Sociology 5. Psychology 6. Music Science 1. Physics 2. Chemistry 3. Mathematics 4. Botany 5. Zoology 6. BCA M.A Economics (Post Graduation)
2. Academic bank of credits (ABC):	As per UGC (Establishment and Operationalization of Academic Bank of Credit Scheme in Higher Education) Regulations - 2021 is facilitated at our college for UG and PG level. It facilitates the students to choose their own learning path to attain a degree/diploma certificate, working on the principle of multiple entries, exit as well as anytime, anywhere and any level of learning. Seminars/workshops/special lecture series will be organized at our college for the benefit of teachers through QIP/ FDP etc to enhance the ABC mechanism of the students. The college will set up the committee to address/appeal of students related to ABC through ABC grievance/redressal mechanism at the college level.
3. Skill development:	As per the model program structure of NEP, to enhance the skill of students, skill enhancement courses such as DIgital Fluency, Artificial Intelligence, Cyber Security, Professional and Societal Communication are provided and being trained.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As per the culture and diversity of students admitted to our college, teaching in different Indian languages is adopted and to enhance the ABC students, online courses on teaching in the Indian language is also planned to adopt.
5. Focus on Outcome based education (OBE):	As per NEP-2020, various multidisciplinary courses have been offered by the college. The various discipline-specific course offered by the institution will provide valuable output in terms of increases creativity among students. the innovative thinking capacity maybe increase by studying interdisciplinary and multidisciplinary courses. Some of the skill enhancement courses may increase the higher-order thinking skills of students and the necessary plan of action will be formulated by the college.
6. Distance education/online education:	As per NEP - 2020 regulation, for the benefit of the students, the online learning courses offered through

	the SYAYAM (Study Webs of Active Learning for Young Aspiring Minds) platform will be utilized properly in each semester. The college will take necessary action in this regard. In addition to this, the college/ Trust has extended online learning facilities and courses to the selected students in association with reputed institutions/ Business houses located in Bengaluru City (like times of India Group, Edux Labs).

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
200	195	195	178	150

File Description	Document
Institutional data prescribed format	[View Document]

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	7	7

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
501	477	299	317	312

File Description	Document
Institutional data in prescribed format	[View Document]

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
453	528	528	399	399

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
119	93	86	78	100

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	23	22	20	22

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
61	61	61	61	61

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 22

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
19.42	21.30	28.62	12.84	26.30

4.3

Number of Computers

Response: 5

21-04-2022 11:19:16

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

APS College of Arts and Science has adopted a systematic approach for effective curriculum delivery and documentation. The Bangalore University/Bengaluru Central University designs the curriculum for the academic year and the college implements the same as per its guidelines. The college prepares the Academic Calendar in tune with the University Calendar of Events and all the activities are carried out according to this calendar.

In the beginning of the Academic year, the Principal constitutes various committees. The conveners of the committees along with their respective members plan when the activities are to be conducted according to the academic calendar. The timetable committee prepares the general timetable of the college and allots requisite number of hours per week for each subject as per the Government and University guidelines. The teachers prepare the lesson plan and engage the classes as per the timetable. A work diary is maintained by all the teachers of all the departments which are regularly signed by the Principal. The college ensures that the syllabus is completed within the planned time period.

During the Covid-19 pandemic period, online classes were conducted for students and the teaching-learning process thus continued on various online platforms. The curriculum delivery is effectively done through lectures supported by PPTs, Charts, audios and Maps to make lectures more interesting. Q/A sessions, discussion, webinars, online classes and awareness programmes were conducted during the Lockdown period by each department. Special lectures are arranged to supplement the curriculum in addition to regular classroom teaching.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

One of the reputed institutions in Bengaluru, APS College of Arts and Science has adopted effective measures for continuous internal evaluation (CIE) of students' academic performance. Before appearing for the final University examinations, students are prepared for the same through Internal Assessment tests, Assignments and Projects. Special lecturers/ seminars/webinars are arranged to supplement the curriculum

in addition to regular classroom teaching as required.

Marks Distribution For Practical inclusive Subjects

Type of Assessment	Internal	End Semester	Total
For Theory	30	70	100
For Practicals	15	35	50
		Grand Total	**150**

Marks Distribution For Non-Practical Subjects

Type of Assessment	Internal	End Semester	Total
For Theory	50	100	150
		Grand Total	**150**

At the end of each internal test, answer scripts are evaluated by the respective subject teachers that are followed up by paper discussion in class wherein students are appreciated for their efforts, errors are corrected and students are encouraged to further better their academic performance. Remedial classes are conducted if required.

The Internal marks scored by the students is based on the average of 2 IA tests held during a semester, Assignments and projects done during the semester along with an attendance of at least 75%. Marks obtained by the students are recorded in department and college registers. After showing it to students and final verification by the Principal, they are uploaded in the university portal. The same list is also displayed on the departmental notice boards.

The college follows a mentor system to monitor the overall performance of the students. Each faculty member is assigned students from a particular class, who records the profile of the students assigned to them with regard to their academic performance. Parent-Mentor-Ward meeting is conducted after internal assessments wherein Parents are informed about their ward's performance. During Lockdown, online classes were conducted and the first internal online test and online Parent – Mentor - Ward meeting was conducted successfully. The examination cell of the college has the responsibility of conducting, monitoring the test and exams and keeping a record of the student's performance.

Students actively take part in various activities conducted in college like Talents day, College day, Sports day, Exhibitions, Yoga, various NCC and NSS activities. The Principal conducts curricular and extracurricular review meetings on regular basis to check the implementation and progress of all the activities that are earmarked in the academic calendar. Based on these review meetings, some changes in the schedules of activities are made if required. Online counselling sessions from SUMANA counselling centre is being instrumental in helping students to positively cope with various difficulties faced during the

Covid 19 pandemic.

File Description	Document
Upload Additional information	[View Document]
Link for Additional information	[View Document]

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document]
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document]
Link for Additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 8

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]
Link for Additional information	[View Document]

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 11

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	7	2	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 9.16

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
26	106	55	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The curriculum of APS College of Arts and Science integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability with a view to ensure the holistic development of students.

Professional ethics

- IQAC organized a webinar on the topic very apt for the professional development of teachers that included sessions in music and psychology to help cope with stress namely "Professional Ethics and Values".
- A 7-day FDP was arranged in college that included musical sessions and seminars on Psychology to help cope with stress and the professional development of teachers.

Gender

- A one-day seminar on 20.09.2019 on the theme –" Gender Sensitivity and Inclusiveness" was arranged wherein the speaker called for the civil society to fight against the injustice and atrocities committed against the "other genders".
- The college organized NIRBHAYA 2021 –A seminar on "Gender Justice and Women's Rights" on 13.03.2021.wherein the speaker urged that gender justice is required to protect human rights and to have a sustainable and safe society.
- Students' writing skills were enhanced by their participation in the online essay competition on thought-provoking topics like "Importance of Gender Equality for a Stronger India" and "Nation building through Women Empowerment".

Human Values

- A Rally was held to spread awareness about the importance of Mental health on the occasion of World Mental health Day on 10th October 2019.
- Blood Donation Camps organized by college motivated students to donate blood and involve themselves in other social works and noble causes like visiting old-age homes and orphanages.
- Celebration of Constitution Day and National Integration Day instilled in students a sense of patriotism towards our nation.
- As part of the non-core paper CDS students of 3rd semester, BSc/ BCA displayed creatively crafted projects celebrating Unity in Diversity in India in the form of handmade calendars and booklets.
- Value-added courses are conducted in college that would help in students' overall development.

Environment and Sustainability

- The college follows environment-friendly rules like No usage of Plastic on the college campus, watering of plants on a regular basis, restriction of automobiles in the college campus, rallies in the local area to create awareness about the merits of aforestration,   to name a few.
- Webinars like "COVID -19 and its Impact on Environment and Society: Bio -Physico Facts", Corona Niyanthrisalu Swayam Jagruthi (Self Awareness to keep control on Corona Virus)". Swaccha Bharath Abhiyan and Anantha Hasiru and Earth Day helped students to appreciate and play their role in taking care of the environment.
- Students were reminded of the golden rule –'Health is Wealth' through informative and motivating

health-related seminars like"Relevance of Nutrition and importance of Health, "Importance of food and lifestyles in health" and "Be Fit for a better life"

- Informative and Impactful webinars on the occasion of "World Bicycle Day" and "World Environment Day" was held on 3rd June 2021 and 5th June 2021 respectively.
- Another Environmental friendly initiative taken by the college is to implement paperless office work at the earliest.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.65

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 22.75

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 114

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

   1.Feedback collected, analysed and action taken and feedback available on website
   2.Feedback collected, analysed and action has been taken
   3.Feedback collected and analysed
   4.Feedback collected
   5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 26.2

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
179	204	200	130	104

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
604	704	704	532	532

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 74.83

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
448	434	322	269	258

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution identifies the type of learner based on the following parameters mentioned below

- Performance-based on Pre-university examination and interaction during admission
- Performance in Internal Assessment tests and End semester exam
- Performance in various curricular and co-curricular activities like seminars, projects works, group discussions, Quiz etc.
- Interaction of students in laboratory and classroom, Knowledge of basic concepts, grasping abilities etc.
- Response received from students during mentoring and counselling

The students who secured more than 70% are treated as advanced learners and those who secured less than 40% are considered slow learners. they are involved in different activities like class respentatives skill development and leadership building activity. they are encouraged with freeship and scholarships they are given motivation prices. Department faculty are also provided financial support and motivation prices

Strategies adopted for slow learners

- **Mentoring** The root cause of their low performance in academic and other activities is explored and the mentor or counsellor advises the student accordingly. One to one interaction is done with students. They are motivated to attend special/ remedial classes apart from regular classes. Periodic tests are offered to enhance their confidence level in the concerned subject. Models, animated videos and easy study material are used to make them understand the difficult concepts in a particular subject.
- **Special/ Remedial classes** Doubt clarification is done in this class. Previous years Question papers are discussed and they are made to solve by the slow learners. Slow learners are also made to practice Model question papers of Bangalore University and Bangalore City University for the concerned subject. They are made aware of the weightage given to different units in that subject.
- **Interaction with Parents** Parent-teacher ward meetings is held to make the parents aware of their wards performance.
- **Assignments and projects** These are the group activities that involve slow as well as quick learners. It builds confidence in slow learners apart from improving their communication skills and knowledge.
- **Special programs** like professional coaching classes, communication skill development programme, aptitude and placement skills etc. are organized in the institution and sometimes students are asked to attend other institutions.

Strategies adopted for advanced or quick learners

- They are encouraged to excel in academics for secure university ranks and top grades. Some Reference books, advanced textbooks and study materials are provided.

- PG students are guided to excel in competitive or entrance exams like K-SET, NET etc. and assisted via coaching classes at the weekend.
- Motivate them for in-depth study which would initiate them to take up future research work
- Personality development workshops / Seminars/ Classes are held as per their syllabus to groom their overall personality, helping them to get placed in good companies.
- Encouraged to take part in Placements /Job Fairs held on campus and off-campus.
- Some skill development programs are conducted to develop leadership skills, team spirit, responsibility and confidence in quick learners.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 20.88

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Diversity of learners in respect of their background, abilities and other personal attributes will affect the extent of their learning. Student-centric methods through appropriate learning techniques facilitate effective learning and create a feeling of responsibility in learners and make learning a process of construction of knowledge. There are 3 such student-centric methods

- **Experiential and participative learning**

- Seminars/ workshops by experts in academic and non-academic fields are organized thereby encouraging experiential learning in groups and participative learning process and act as a catalyst for gaining overall confidence in students, thereby leading to their holistic development.
- Projects, participation in exhibitions, preparation of various charts and models help students to widen their imagination and experiential knowledge.
- Study tours, industrial visits, surveys etc. help them to enhance their practical knowledge apart from theoretical knowledge.
- Active Participation in Quiz, labs, workshops etc. enhance their confidence level.

- **Problem-solving learning**

- Lab-experienced based learning empowers students to think analytically and to come up with solutions.
- Some departments have case study analyses or problem-solving questions to be answered by the students. This enhances their problem-solving skills, which help them in future.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution encourages and provides a wide range of opportunities to students and teachers to adopt the ICT tools in teaching strategies. Thus, it has helped in the effective delivery of the course content. Faculties make use of LCD projectors for teaching. Sharing of PPT's, videos, e-materials, LMS materials, suggesting articles and web links for further reading and enhancement of knowledge is being practised.

The psychology department conducted online Psychological counselling especially during Covid-19 to instil confidence and positivity among students. Pandemic has opened up opportunities for extensive incorporation of ICT for conducting online classes. Recorded audio clips covering the entire syllabus is sent to the visually impaired students. College conducted internal exams in online mode. International and national webinars were conducted by the various departments of the college during the pandemic period.

E-learning resources are available in the college library like e-journals, e-books and online databases such as INFILIBNET are used by the faculties for the effective teaching learning process. Authentic educational e-resources such as You tube videos, **NPTEL**, etc are accessed by the teachers and recommended to the students. Students are taught to access the free domains.

The use of ICT for career counselling and Placement of students is done by the Placement cell. The department of BCA conducted online certificate courses like Python Programming and academic projects demonstrations using ICT facilities. Our college has an internet centre named Prof. N Ananthachar Memorial Computer Center (NAMCC). BCA students use it for doing academic projects using Vb.net software.

Our college has Narmada Braille Center, a unit for Differently Abled Persons. To facilitate better learning following facilities have been provided.

Special software is installed in the laptops with the help of HTBF (Help The Blind Foundation) and Enable India which has the following features.

- Eye Tool

- - Spelling Tool
  - Screen reader – NVDA

With the help of the above facilities, their learning skills have enhanced and have made them computer literate. This has opened up more opportunities and created more confidence in them to face the challenging world.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 25:1

2.3.3.1 Number of mentors

Response: 20

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 36.39

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 14.98

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	2	2	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.83

2.4.3.1 **Total experience of full-time teachers**

Response: 92

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

According to Bangalore University/ Bangalore city University, assessment norms and institutional calender of events,

- In case of Practical-Subjects, total weightage for theory is100 marks. It is divided into 2 parts. First being the internal assessment which is done at college level and has 30 Marks weightage. The second part is End Semester Exam which has 70 Marks weightage and is conducted by Bangalore University/ Bangalore City University. Two Internal tests per semester are conducted like end semester exam and the average marks scored by the students are considered. Apart from this, the internal marks scored by the students are also based on their attendance in classes, Assignments and projects done during the semester.

Total weightage for practicals is 50 Marks, out of which external practical exam carries a weightage of 35 Marks andInternal/ Mock practical exam has 15 marks weightage. The internal practical exam is conducted for 15 marks.

- For Non-practical subjects, total weightage for theory is 150 marks. It is divided into 2 parts. First being the internal assessment which is done at college level and has 50 Marks weightage. The second part is End Semester Exam which has 100 Marks weightage and is conducted by Bangalore University/ Bangalore City University.The Internal marks scored by the students is based on the average of 2 IA tests, Attendance in classes, Assignments and projects done during the semester.
- At the beginning of the academic year the Principal along with heads of the department forms different committees. One such committee is 'Examination committee' which minutely monitors all the exams. It conducts exam as per Bangalore University/ Bangalore City University norms.
- Attendance committee records and analyses attendance of the students and if any shortage of attendance is there for any student then, it immediately informs the examination committee. Examination committee then with the guidance of Principal takes further action in accordance with the rules and regulations of Bangalore University/ Bangalore City University.
- Evaluation is done within a week and conveyed to students and their parents in the parents –mentor-ward meetings.
- Internal assessment marks are calculated based on students' performance in IA tests, assignments/projects, attendance.
- During the pandemic period, classes and IA tests were conducted online.
- A time period is given to the students to inform the teachers about the discrepancies if any, in their IA marks. Their grievances are immediately resolved and also conveyed to their parents in the parent-teacher meetings.
- Marks obtained are recorded in department and college registers.
- After showing it to students and final verification by the Principal, they are uploaded in the university portal. Same list is also displayed on the departmental notice boards.
- Students are assessed through Oral exams, laboratory tests, internal exams, class tests, Presentations, Group Discussions, Project work, Exhibitions, Subject related Seminars, Debates,

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The examination committee is responsible for the peaceful exam environment. It ensures a healthy exam environment barring malpractices. 'Liaison officer'looks after exam related grievances such examination related grievances have been resolved effectively through proper channel in a time bound manner. Liason officer is a link between University and Institution. He acts as a catalyst to resolve issues.

Mechanism for conducting Internal Examination

- The examination committee along with the Heads of the department and Principal prepares the timetable for two internal assessment examinations for each semester.
- After the evaluation process, remedial classes are arranged for slow learners which help to improve their performance in the next exam.
- The examination committee closely monitors the students during the exam.

Mechanism to deal with Internal Examination related grievances

- If the student has any Internal Examination related grievances then it is brought to the notice of concerned faculty, mentor, HOD and the Principal. They all discuss the issue with the student and sort it.
- Follow up of grievances is prioritized by the examination committee.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Teaching-learning effectiveness of any programme depends on Course outcomes and the programme outcomes of that particular programme. COs and POs aim at imparting knowledge and skills which is required for developing competence and personality of the students. The institution displays its vision, mission, objectives, COs, POs and PSOs of all the programs in its official website. Each department frames its COs, POs and PSOs based on its curriculum and then displays it on the department notice board also.Each department frames on the basis of Blooms Taxonomy as and when the syllabus is revised COs and POs are written accordingly

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<u>View Document</u>
Upload any additional information	<u>View Document</u>
Past link for Additional information	<u>View Document</u>

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- Appropriate COs and POs are written for each course of the programme from first to the third year, in UG and PG programme and approved by HOD and the Principal.

Attainment of COs and POs

The attainment of COs and POs of a particular programme is assessed based on its Result analysis, which depicts a total number of students getting cent %, outstanding, exemplary, FCD, FC etc. In addition to this active participation of students in various other academic-related / curricular activities like Assignments, Oral exams, laboratory tests, internal exams, class tests, Presentations, Group Discussions, Project work, Exhibitions, Subject related Seminars etc. helps in measuring the attainment of course outcomes and programme outcomes. Participation of students in co-curricular activities like organizing different events (College fest, Talents day etc.) helps in the achievement of a few POs which are related to the development of team spirit, coordination in students and communication skills. After completion of a particular programme, students are able to effectively use modern technology like PowerPoint, Posters, transparencies etc. in oral presentations, which shows the attainment of PO related to the use of technology.

Attainment of COs and POs is monitored by the IQAC committee along with the Principal.

PSO is evaluated based on students programme in terms of their progression to higher studies and placements.

File Description	Document
Upload any additional information	<u>View Document</u>
Paste link for Additional information	<u>View Document</u>

2.6.3 Average pass percentage of Students during last five years

Response: 85.71

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
119	93	86	78	100

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
165	108	90	97	106

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.66

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.7

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.1	0	0	0.3	0.3

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 4.17

3.1.2.1 **Number of teachers recognized as research guides**

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
8	9	9	7	7

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The College has created a better environment for learning for the students through the practical classes in the laboratories on the basis of pedagogy, projects, dissertations, quiz, debates, visit to various industries, skill development etc. As a part of the curriculum students of BCA and MA in Economics have taken up various projects on the different domains/areas of knowledge. The College has equipped the Class Rooms with ICT for enhancing the quality of education by presentations with PPTs related to the contents of the syllabus. The Library has sufficient books, copies of various Journals and for reference of different articles published. To enhance the level of knowledge and to update the information of the faculty and students the library has digitalized and provided e-journals and e-book facilities. The different departments of the College have conducted Guest Lectures, Seminars, Webinars and Workshops on various concepts relevant to the contemporary world to give insights to the students. The College invites experts from different fields to share their knowledge, experiences, problem-solving techniques, critical thinking, out of the box thinking, techniques of learning and analyzing through seminars, guest lectures, webinars and workshops. This helps the students to update the existing level of knowledge. The students who have joined newly to the College are provided with orientation activities such as Basic English and communication skills, presentation skills and leadership skills by arranging personality development programmes. The College motivates the students to take part in cultural activities, inter-departmental competitions, quiz etc. to boost their abilities. The students are also encouraged to participate in various inter-collegiate competitions, sports, seminars, conferences and webinars conducted by the neighbouring Colleges to know about the learning culture. A separate Computer Lab is provided for the students of BCA and MA in Economics. The students participate enthusiastically in extra-curricular activities conducted by the College such as creating awareness on ill-effects of drugs, environment protection, plastic-free environment, Swachh Bharath Campaign, sapling plantation, Watering trees, blood donation camp, protection of monuments, cleanliness, hygiene and sports. The faculty members are also motivated to write research papers, articles and to

publish in the reputed UGC approved Journals and present in the international and national level seminars and conferences. Mushroom cultivation is also practised by the students to gain practical knowledge in the Science Department. Industrial visits are arranged to gain real-world knowledge regarding understanding the working of the industries and business houses. The new method of teaching such as the use of LCD Projectors in the classroom with PPT presentations, ICT, soft copy of the learning materials, online assignments, open-book tests and online tests are used for the purpose of knowledge transfer. The faculty members are permitted to attend Refresher courses and Faculty Development Programmes conducted by other institutions and are as resource persons in other institutions, Member of Board of Examination (BOE) and Board of Studies (BOS) and valuation work at the university and for question paper setting. The faculty are also encouraged to have MOUs for better transfer of knowledge in different areas of study.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 3

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	0

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 1

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	
Any additional information	
URL to the research page on HEI website	

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.31

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	19	0	4	02

File Description	Document
List of research papers by title, author, department, name and year of publication	
Any additional information	

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.18

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- Noble initiatives of visiting Old age homes and Orphanages.
- Blood Donation Camps by NSS Unit

- A one-day seminar on the theme –" Gender Sensitivity and Inclusiveness" wherein the speaker called for the civil society to fight against the injustice and atrocities committed against the "other genders".
- A seminar on "Gender Justice and Women's Rights" wherein the speaker urged that gender justice is required to protect human rights and to have a sustainable and safe society.
- Seminar on Water Conservation – to save water
- Online essay competition on thought-provoking topics like "Importance of Gender Equality for a stronger India" and "Nation building through Women Empowerment.
- As part of the non-core paper CDS(Culture, Diversity and Society) students of 3rd semester BSc/ BCA displayed creatively crafted projects celebrating Unity in Diversity in India in the form of handmade calendars and booklets.
- Mega pollution awareness rally, drug awareness, an initiative of Swachhta Abhiyan, 3 km of jalshakthi Abhiyan rally, lake cleaning.
- The college has taken initiatives that teaching and learning be continued during the lockdown period by conducting a series of webinars on various interesting and thought-provoking topics. Department of Chemistry organized a webinar on the topic " COVID -19 and its Impact on Environment and Society: Bio and Physicochemical Facts".
- The NSS committee conducted a webinar on the topic "Corona Virus Niyanthrisalu Swayam Jagruthi (Self Awareness to keep the spread of Corona Virus)". Swaccha Bharata Abhiyan and Anantha Hasru were 2 other informative seminars conducted by NSS.
- Further spreading the importance of Healthcare, the Department of Physical Education in association with IQAC, conducted a seminar on the topic "Relevance of Nutrition in promoting Health among students.
- An insight on the "Importance of food and lifestyles in health" and "Be Fit for a better life" were two of the health-oriented seminars organized by the Department of NCC.
- Constitution Day and National Integration Day
- Science Day Competitions- Science Quiz, Science Lecture, Science Rangoli and Science Poster
- Crash course to prepare for upcoming UGC NET 2021 exam - "Scholastic enrichment programme for faculty and Post Graduate students"
- Career preparation in uncertain times
- Mathematics Quiz on National Mathematics Day

- Webinar on Earth Day
- Online Counseling sessions by Sumana Centre – Department of Psychology
- Students actively take part in various activities like Talents day, College day, Sports day, Exhibitions, Yoga, YRC, NCC and NSS activities.
- Industrial Visit by BCA and MA in Economics Students to the nearby business houses was arranged. These activities have positively impacted on the holistic development of the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 4

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	02	01	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 45

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
14	10	08	08	05

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 151.82

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
360	569	805	635	307

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document]

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document]
Any additional information	[View Document]

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Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution has ensured that the infrastructure and other necessary facilities for teaching and learning are provided so that the students learning is not hindered. Each department has Heads of departments, teaching faculty and lab technicians in computer science and dedicated staff in other laboratories. There is also a Time Table committee which plans ahead for all regarding classes, classroom, and lab sessions. Learning Resources include resources and infrastructure required for the library, laboratories, computer lab with ICT facilities, classrooms, braille centre and to conduct events, meetings and conferences. Library staff ensure that there is a sufficient number of required and prescribed textbooks for the academic year for all the courses. Library also consists of desktops and laptops to further support student and faculty learning process, where they can access e-books. Each department has well-maintained laboratories with updated equipment and well-trained staff. Other infrastructure include canteen, seminar halls, IQAC room; two auditoria with more than 800 seating capacity and sports grounds. Other utilities include RO drinking water facility, toilets on every floor along with women's toilets, CCTVs and power generators. The classrooms have proper lighting, fans, and also good ventilation. They are regularly cleaned and furniture like closets, desks, chairs and tables are dusted to provide a hygiene environment by housekeeping staff. College also conducts the following activities like co-curricular activities/extracurricular activities, parent ward mentor meetings, pre-recruitment training classes, campus recruitments, industrial visits, exhibitions, seminars, webinars, conferences etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

1. College has always encouraged and stressed the importance of sports and made sure the sports department is well equipped with facilities for outdoor games and indoor games like Badminton, Throw-ball, Volleyball, American football, Carrom, Chess, tug-of-war etc. There is a sprawling sports ground which is very well maintained, where students can practice the above games.
2. The college has a dedicated department for sports with Qualified and trained staff. There is storeroom where all the sports materials are stored.
3. Annual sports meet is conducted every year by the sports committee. For every annual athletic meet, a sports person is invited as chief guest and representatives of the management, all students and staff participate in the annual meet. The participation of all of them has made the event a grand

success.

4. Students, both girls and boys have represented the college in various inter-college sports events, state-level sports events and also national level sports events and have received awards and medals.

5. Yoga classes are conducted in the college and both students and faculty are encouraged to participate and students have won prizes in the yoga competition.

6. The college also has NCC/NSS/YRC wings for both boys and girls, to encourage community service.

7. Facilities for Cultural Activities -- for encouraging students in finearts, the faculty and students together form a committee and organize many competitions like dance, singing, writing, debate, rangoli, flower decoration, painting etc. every year in the college annual day celebration.

8. There is separate budget for annual gathering and other cultural events.

9. A separate Green room facility for boys and girls for getting ready for cultural events is made available.

10. Refreshments and lunch is provided to all the participants, students and staffs for various events usually.

11. Winners are felicitated on College day with mementos/ cash awards.

12. The college has a Namarada Bai open-air Auditorium which is well equipped and is used for conducting College day and various cultural activities.

13. There are two newly constructed auditoriums, with more than 800 seating capacity. They are well furnished with projector facilities and sound systems. Numerous cultural and educational programs are held here.

14. Music department also ensures to encourage their students to participate in various competitions and students have won many awards.

Inter-Disciplinary workshops, seminars, webinars, discussions are conducted to encourage students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 45.45

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View Document</u>
Upload any additional information	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 40.38

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
10.69	10.93	6.61	5.91	6.95

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<u>View Document</u>
Upload audited utilization statements	<u>View Document</u>
Upload any additional information	<u>View Document</u>

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Since 2016 to 2019, our library was equipped with LMS Software. Now since 2021-22, the library is equipped with upgraded software and the Name of ILMS software:- NEXT ELEMENT

- Nature of automation (fully or partially):- Partially
- Version:- 1.0
- Year of Automation:- 2021
- List of Modules:
    - Book Information Recording: All the information of each book should be recorded into the system to provide the borrowers or the students the book references that they want to borrow.
    - Administrator Login: The admin login will require the college librarian their username and

password to have the main access to the system and secure every information and transaction done in the system.

- Users/Borrowers' Login: This will also require the staff or students their username and password provided when they are registered into the system. Their username and password will serve as their access to the system in terms of borrowing books or inquiring for books.
- Book Monitoring and Updates: The system should save the borrowers info and the count of books that are borrowed. These records should also be updatable when the books are returned.
- View and Check Information: The admin can view and check the books that are borrowed and who were the students that borrowed them. Students can also view their borrowing transactions just like the book information, date of book borrowing and returning.
- Borrowing Information: The borrowing information should consist of the important details of the borrowers and the books borrowed by each borrower. This information should also record the day of borrowing as well as the returning of the book.
- Borrowing Records: This will record all the transaction made and are stored for a period of time to serve as reference for important matters.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.09

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.23	1.05	1.97	0.25	0.96

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.76

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is well equipped with IT facilities, which includes desktops, laptops, wireless internet to name some. Each department is allocated with desktops for faculty and staff use. Additionally, there are desktops and laptops in the library that are primarily dedicated to students and faculty, in order to help them get access to e-books or online materials that can further help them to improve in their learning process. Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians/system administrators. There are also other necessary facilities like scanners, printers, projectors, CCTV and also a generator to name some. All computers and laptops are covered by AMC (Annual Maintenance Contract) for maintenance, and updation. The following table shows the date and the nature of updation of all the devices used:

Financial Year	IT Facility	Quantity	
2016 – 2017	Desktops	33	
	Laptops	02	
	CCTV Camera	05	
	Scanner	04	
	Printer	05	
	Projector	04	
	CCTV	01	
	Wi-Fi	100mbps airtel dongle	
2017 – 2018	Desktops	33	
	Laptops	02	
	CCTV	05	
	Scanner	04	
	Printer	05	
	Projector	04	
	CCTV	01	
	Wi-Fi	100mbps airtel dongle	
2018 – 2019	Desktops	55	
	Laptops	02	
	CCTV	04	
	Scanner	05	
	Printer	07	
	Projector	04	
	CCTV	01	
	Wi-Fi	20mbps + 100mbps airtel dongle	
2019 – 2020	Desktops	55	

	Laptops	02
	CCTV Camera	04
	Scanner	05
	Printer	07
	Projector	04
	CCTV	01
	Wi-Fi	20mbps+ 100mbps airtel dongle
2020-21	Desktops	62
	Laptops	02
	CCTV Camera	04
	Scanner	05
	Printer	07
	Projector	08
	CCTV	01

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 100.2

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 10002.43

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
163.30	9757.21	28.61	417.66	2.63

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution practices the following to ensure the efficient maintenance and best utilization of its available resources, like laboratory, library, sports complex, computers, classrooms, auditoriums etc.

- Management has appointed housekeeping staff in adequate numbers to maintain cleanliness in classrooms, staff rooms, libraries, laboratories, auditoriums etc. Washrooms are well maintained, and hygiene is ensured. Wet Waste and Dry Waste dustbins are placed on every floor. Housekeeping services are regularly executed and monitored by the college management.
- During COVID times, management ensured that all the required safety measures are strictly followed. Firstly, the campus was sanitized before the reopening of classes after lockdown and social distancing and mask-wearing are made compulsory. And also, staff underwent COVID tests

in order to ensure everyone's safety.

- Laboratory, library and classrooms in use now strictly follow social distancing and compulsory mask-wearing.
- Records of maintenance, repair or any purchases made for the laboratory are supervised by HODs of the concerned departments with the help of lab assistants. Every department maintains a stock register for the available equipment's and every year stock verification is done by the assigned faculty.
- Management provides funds to each department every year. Then a list of books is given by the concerned departments in order to ensure that the students are provided with the required textbooks and other reference materials. The library is headed by the librarian. A proper account of visitors (for both students and staff) is well maintained and has an adequate number of books for both UG and PG students separate brail books available for Visually impaired students and Book Bank for SC and ST students.
- Maintenance of resources like generators and water purifiers are also periodically carried out.
- Computers are well maintained and updated with updated software. The non-teaching staff is also trained in the use of computers. Printers are given in adequate numbers. There is also internet access to all the computers.
- The library has dedicated desktops and laptops for students and faculty in order to provide access to e-learning.
- Sports are headed by the physical Education Director, who is responsible for training and conducting yearly activities like annual sports day meet, annual parades etc.
- College annual day celebration is carried out every year, where students are encouraged to exhibit their extracurricular interests.
- There are two seminar halls and one auditorium, two with about 100 seating and another with about 700 seating where numerous workshops, seminars and distinguished lectures are held.
- There are security guards appointed by the management to control and monitor the college premises and to also ensure security in the premises and surveillance cameras are installed on the campus.
- The ICT enabled classrooms are well maintained with good infrastructure and facilities.
- College also conducts the following activities like co-curricular activities/extracurricular activities, parent-teacher meetings, Campus Recruitment, Job fair, career orientation programme, campus recruitments, study tours, industrial visits, field visits, exhibitions, seminars, conferences, webinars, annual Vidhana Soudha visit to name some.

A Biometric system is adapted to record the teaching and non-teaching staff attendance.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 32.61

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
80	146	192	121	44

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 6.34

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
26	15	29	26	17

File Description	Document
Upload any additional information	<u>View Document</u>
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	<u>View Document</u>

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

> **1.Soft skills**
> **2.Language and communication skills**
> **3.Life skills (Yoga, physical fitness, health and hygiene)**
> **4.ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>
Link to Institutional website	<u>View Document</u>

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 5.59

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
35	100	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.65

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
8	5	1	0	0

File Description	Document
Upload any additional information	[View Document](#)
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 111.76

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 133

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 60

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	0	1	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	0	1	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 57

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
7	14	21	11	4

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Institution focuses on the holistic development of the students and hence it not only emphasizes academic excellence but also in achieving excellence in co-curricular and extracurricular activities. This is evident from the active participation of student representatives in all activities held on the campus.

They participate in seminars like Gender Sensitivity and Inclusiveness, Gender Justice and Women's Rights and are enlightened about gender justice to protect human rights and to have a sustainable and safe society. They participate in Projects, Exhibitions, quizzes, Essay competitions etc. and explore their creative side, learn and appreciate the culture and diversity of India. They participate in religious festivals like Ganesha Pooja and other festivals, which help in enhancing their spiritual growth.

The Institution encourages students to involve in Environment awareness related activities like Swaccha BharataA Abhiyan, temple & monument cleaning, Anantha Hasiru, World Soil Day, Go-Green initiative, Mega pollution awareness rally, Cauvery koogu, making them realize the importance of the environment and their responsibility to protect it. They are made health-conscious by through informative and motivating health-related seminars like "Relevance of Nutrition and importance of Health, "Importance of

food and lifestyles in health", "Be Fit for a better life" and 'Ill effects of tobacco and alcohol'. Their active participation in the celebration of Constitution Day, Gandhi Jayanti, Ambedkar Jayanti, YodhaNamana, Independence day and National Integration Day impart in them a sense of patriotism. Apart from these, their proactive involvement in Blood Donation Camps and Eye- pledge campaign, visiting old age homes and orphanages increases their social commitment and other Human Values.

The Institution also creates awareness amongst the students, on dangerous diseases like AIDS/HIV, COVID-19 by conducting seminars and webinars. These types of programs help them to know the precautionary measures which can be taken to prevent the spread of this disease in society.

NCC and NSS activities like cleaning the monuments, buildings in heritage areas in the vicinity of the college were encouraged to create awareness regarding the protection and maintenance of places of worship and monuments. The positive involvement of students in Rallies on drug awareness depicts their sense of responsibility for society.

Cultural representatives are selected through class election for students engagement in co-curicular and extra curricular activities

Involving the student community in programs like National Voters day is to alert them about the importance of voting, which is the fundamental right of every citizen in India.

The programs like Empowerment of girl child, Challenges in promoting Self-defense among youth, conducted by the institution creates gender equity amongst students. Student development programs like Career preparation in uncertain times motivate them for excellence in careers, give them confidence and inner strength. Encouragement of Placement activities like a job fair, crash courses, soft skill training etc boosts their self-reliance level. Programs on Research aptitude, Intellectual property rights with a special focus on Patents and copyrights, Information and communication technology increases their research aptitude and interests

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	4	0	12

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni are actively involved & provide good support in various aspects beneficial to student's welfare. They financially support the Institution for its development. They also enthusiastically participate in social service activities conducted by the college. They get actively involved in different awareness programs conducted in the institution like save water, save Environment.

Some of the alumni's are well placed in reputed companies, industries and research fields. They guide their juniors, give new ideas, advise them and prepare them to face interviews in the challenging world.

The institution is very proud of most of its alumni, for helping during the pandemic situations. Every alumni supports directly or indirectly to achieve the vision and mission of the institution, giving constructive plans for its growth. Most of the alumni have voluntarily come forward to help the economically weaker section of students, by providing them financial support to pursue their education.

The institution is very fortunate to have one of the alumni, who owns a small industry and has made an agreement of MOU with the institution, due to which students get practical exposure and it helps them to take new projects. Some alumni of the Institution own private firms and they help the students seek jobs for their livelihood. Alumni visit Institutions in their free time to build bridges between the students and institution, giving awareness and helping them to achieve their goals, explaining their vital role in the society, motivating them to face the outside competitive world and share their own college day experiences.

The institution conducts an alumni meeting once a year. The institution feels proud of those alumni's who are currently serving in the institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision and mission of Acharya Pathasala College of Arts and Science has as its priority providing quality education for the underprivileged sections of the society, emphasizing social concern. The management has entrusted the Principal with the overall academic and administrative matters with a focus on quality. A meeting with the Management and Governing Council enables effective leadership.

Vision: "To promote the all-round development of the students potential by providing need-based career-oriented, quality education with an emphasis on the social concern."

Mission:

- Provide quality education to the underprivileged sections of society.
- Facilitate students to develop professional and life skills to enhance employability.
- Impart leadership qualities to brave new challenges.
- Promote the use of advanced technology for teaching as well as the learning process.
- Encourage the faculty and students to pursue academic excellence.
- To inculcate the culture of time and work consciousness.
- Stress the importance of human and ethical values.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

DECENTRALIZATION

The Principal manages all the academic, curricular and co-curricular activities of the institution, with the assistance of the Vice-Principal. Various committees like Examination committee, Sports committee, Cultural committee, Internal complaints/Flour vigilance/ Discipline committee, NSS committee, UGC and TDS committee, Sexual harassment elimination cell and floor vigilance, and NSS & NCC committee related to the education department, Scholarship and University affairs, to name a few are formed at the beginning of each academic year. Each committee is headed by a convener, who along with its members carry out the responsibilities entrusted to them. Regular meetings are held by the committee and minutes of the meetings held are recorded. IQAC plays a major role in quality maintenance. A work diary is

maintained by all teachers of the institution wherein they briefly update on the ongoing academic topics/syllabus in their respective subjects. It is submitted to the Principal for signature at the end of every week. One of the staff members is entrusted with the responsibility of being a liaison officer who manages work related to the university with regard to exam grievance, Scholarships etc.

PARTICIPATIVE MANAGEMENT

 The overall administrative matters are handled by the Principal, with assistance from the Vice-Principal.

- HODs and Office staff support Principal and Vice-Principal in work related to the preparation of the academic calendar of events and the time-table for all the courses (with various combinations) held in the institution (BA, B.SC and BCA, M.A(Economics))

- There is a Governing Council in our institution with its members as two of the senior faculty along with the Principal and Vice-Principal, which looks into the overall progress of the institution.
- Staff meetings are held regularly to update work done so for,

- Every class has a class representative (CR) who is responsible for coordinating the relevant information/decisions of the college to the students of their respective class, as instructed by their respective mentors/HODs/Principal/Vice-Principal.

In a nutshell, the management has entrusted the Principal to handle all the academic and administrative matters of the institution, with a focus on quality being maintained. In the absence of the Principal, Vice-Principal looks after all the academic and administrative responsibilities. The APS College of Arts and Science teachers, Class Representatives and office staff carry out their assigned responsibilities. Regular meeting with the management and Governing Council enables effective leadership which in turn ensures the overall smooth functioning of the institute

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College has framed well defined Strategic and perspective plan.

Strategic and perspective plans are made taking into consideration the observations and suggestions made by the Peer team of the previous accreditation cycle. The Principal along with the IQAC Co-coordinator, members, all the Heads of the department and the committee conveners prepare a plan.

The following areas are as follows

- Physical Infrastructure and ICT
- Teaching and Learning
- Human Resource Management
- Examination and Evaluation

One activity successfully implemented based on the strategic and

perspective plan:

- **Physical Infrastructure and ICT**

With the need for better infrastructure for effective teaching and learning atmosphere conducive for the teaching faculty and the students. The infrastructure and facilities have been modernized with more spacious, well-ventilated classrooms, and more new classrooms were constructed. Furniture in the classrooms like old desks has been replaced with ergonomically made desks. Eight classrooms are ICT enabled. Portable LCD is made available, need-based. A new seminar hall with a seating capacity of 250 and a state-of-the-art auditorium with a seating capacity of 540 has been added to the infrastructure. More washrooms and water facilities have been added. All these facilities are well maintained and sustained, with a delegated housekeeping staff, which looks after the cleanliness of the campus. System admin looks after the ICT maintenance and works manager to take care of the physical facilities.

Learning Resources include resources and infrastructure required for a library, laboratories, computer lab with ICT facilities, classroom teaching, events, meetings and conferences. Each department has a well-maintained laboratory with all the necessary equipment. Two new laboratories have been added. Other infrastructure includes a canteen, seminar halls, committee rooms, sports grounds. A gymnasium with good equipment is available. Other utilities include RO drinking water, toilets on every floor, CCTV and power generators. The classrooms have proper lighting, fans, and also good ventilation. They are regularly cleaned and furniture like closets, desks, chairs and tables are dusted to provide a hygienic environment by housekeeping staff. All classrooms have waste paper baskets.

During the pandemic, Covid protocol is followed with the entire campus being sanitized and fumigated regularly. Hand sanitisers are placed in strategic places like corridors, offices, laboratories, library and entrances. Fire extinguishers are available. Bins are placed for dry and wet waste.

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

APS EDUCATIONAL TRUST:

APS Educational Trust is a registered Public Trust of Groups of institutions with 4 schools, 5 colleges, a Computer Centre in Memory of Prof.N.Ananthchar, along with a fifty-year-old polytechnic and a twelve-year-old Engineering College.

President:

The Chief Executive Oficer of our institution is known as the P*resident.* He is responsible for the successful and effective operation of the institution.

General Secretary holds the important responsibility of day to day functions of all the institutions.

Principal:

The role of the Principal is to provide leadership, direction and coordination within the college, The Principal's main focus is to develop and maintain effective educational programs within the college and to promote the improvement of teaching and learning in college.

Vice Principal:

Vice Principal is responsible for ensuring the academic quality of all departments, programs, and services within the **academic** unit.

Internal Quality Assurance Cell (IQAC). The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges.

Departments: The different departments of our college are:

Department of Psychology, Physical Sciences, Life Science, Humanities, Languages (Kannada/Sanskrit/Hindi, English, Music, Computer Science

HOD:

HOD is the head of the department in the college is responsible for all the academic affairs of the Department and looks after the day to day activities relating to teaching and other workload of teaching staff.

Associate Professors and Assistant Professors are experts in their field. They have both research and teaching responsibilities in the college.

Laboratory Attenders:

The main responsibility is to maintain the laboratory equipment, instruments etc. of the respective laboratory.

Office

It is the main centre of institution, which takes care of the overall administrative activities of the college. The Office Superintendent is responsible for the proper maintenance of the Service rejister and personal files of the officials and details of the students etc. First Divisional Assistant is directly responsible to assist and help in every single function of the superintendent and he checks for the necessary documents of the office and tasks to be handled at the administrative level. Second Divisional Assistant work involves daily, office tasks, such as maintaining the data, files in a systematic manner. The attender's work is to keep the office clean and to look after the visitors to the college and help them, Peon carries files to the officer concerned in the *office*.

Library

A library is a place where books, references, periodicals, research conducted to date on various subjects are available to students, teachers and researchers. It is maintained by the librarian who organizes, manages and distributes the library resources with the help of the library attender.

Committees

Academic, Placement, Cultural, Examination, Sports, Internal complaints /Discipline NSS and NCC, UGC and TDS, Sexual harassment elimination cell, antiragging cell.

Convener is the head of the committee along with the members carries out the activities associated with the members

Student Representative a representative in a batch who serves as a bridge between the Teachers and the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our institution has the following welfare Schemes for Teaching Staff and non-teaching Staff

Teaching staff:

1. EPF (Employee Provident Fund) facility is made available for unaided Teaching Staff
2. The aided Teaching Staff have Group Insurance Scheme
3. Cash prizes, Gold Medals, Trophies, and Certificates are awarded to meritorious Teaching staff on Founder's day /Teachers day by the management.
4. ESI (Employee State Insurance) facility is available for the unaided Teaching staff.
5. Fee concession is given for employees children's admitted to the APS Institutions.
6. Financial Assistance is provided to the teachers for participating in the Seminars, Workshops and research paper publications.
7. A casual leave facility is provided for aided and unaided Teaching Staff as per the KCSR
8. A maternity leave Facility has been provided for Teaching Staff with Salary benefits.
9. The gratuity facility is extended for unaided full time teaching staff with more than five years continuous service.
10. Medical leave is provided to the unaided Teaching staff.
11. Teaching Staff can avail loans from APS Staff Welfare Society.

Welfare Schemes for Non-Teaching Staff:

1. EPF (Employee Provident Fund) facility is made available for unaided Non-Teaching Staff
2. The aided Non-Teaching Staff have Group Insurance Scheme
3. ESI (Employee State Insurance) facility is available for the unaided Non-Teaching staff.
4. Fee concession is given for employees children admitted to the APS Institution.
5. Non-Teaching Staff can avail loan from APS staff welfare society.
6. medical leave facility is provided to unaided non-teaching staff.
7. casual leave facility is provided for aided and unaided Non-Teaching Staff as per the KCSR
8. Gratuity is given to unaided Non-Teaching staff with more than five years continuous service.
9. Maternity Leave facility has been provided to the unaided non-Teaching Staff with Salary benefits.

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File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 7.83

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	2	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 38.73

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	14	10	3	4

File Description	Document
Upload any additional information	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

1. Teacher's Self –appraisal:

   At the end of the academic year, the teaching faculty submits their self-appraisal to the HODs who in turn submits it to the IQAC chairperson, who goes through this and suggestions for improvement if any is made confidentially.

2. Non-teaching Self- appraisal:

   Each of the non-teaching staff is given a work allotment at the beginning of the academic year. The Pincipal follows up on the work done in consultation with the office superintendent, where inefficiency is found, Principal meets them individually and encourages necessary change. Non-teaching staff is also given computer training, Computer skill testing and this is forwarded to the management. Management in turn recommends promotion and increment.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, the internal and external financial audits are conducted regularly.

The accounts of the college are audited regularly as per the government rules. The college has a separate internal audit department. The internal auditor checks receipts including fee receipts and payments with vouchers and necessary supports. He also ensures that all payments are duly authorized. The external auditor conducts a statutory audit at the end of the financial year. After the audit, the report is sent to the management for review. The auditor is appointed by the board of trustees in the board meeting. The last audit was done on August 2019 and 16th May 2020 and as of date, there is no adverse remark on the accounts of the institution. The college files income tax returns every year within the stipulated time.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 2.47

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.70	0.42	0.56	0.49	0.30

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

APS college of Arts and Science is an aided collegeand is run by the APS Educational Trust and APET is a registered Public Trust. The sources of funds are as follows

1. Course Fees: Tuition fees are charged as per the Bangalore University, Bangalore City University and Government norms from students of various courses such as BA, BSc, MA Economics (PG) and self-financed course like BCA.

 2. Salary Grant for aided Staff: The College receives salary grants from the MHRD, State Government. For this, the Office accounts staff prepares and sends a monthly salary budget of the estimated salary grant required to the JDCE. This grant includes salaries of the Full Time Permanent teachers and Nonteaching staff working on grant-in-aid posts.

3. Salary Grant for Un-aided Staff: the College receives salary grants from the APS Educational Trust, Office accounts staff prepares and sends monthly salary statements to the APS Educational Trust and the salary statement includes salaries of the Full-Time teachers, Part-Time teachers and Non-teaching Un-aided staff.

4. UGC Grants: APS College of Arts and Science is recognized under 12B and 2F as per the UGC Act we have received grants from the UGC IX and XII plan for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and ICT Facilities.

5. Our college has received funds in the form of cheques from non-government bodies such as "Kuchalamba Charitable Trust" and individual Philanthropist

 Resource mobilization: Our college resource mobilization policy and procedures are as follows:

1. The institution set has up a UGC Committees as per the directions of the UG XII Plan.

 2. The UGC Committee, in coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are utilized for the purpose for which they have been allocated.

 3. The management has set up a Purchase Committee whic takes care that purchases are done properly and in accordance with the rules.

 4. The APS Educational Trust Development Committee reviews the mobilization of funds and the utilization of these sources periodically in their meetings.

 5. Regular internal audits by the Charted Accountant and external audits from the government (JDC) make sure that the mobilization of the resources is being done properly.

6. The Library Committee Convener takes care that the resources in the library are utilized optimally.

7. Department of Botany maintains our Botanical garden.

8. The Campus Cleanliness and Beautification and its utilization is monitored by the House Keeping Staff

9. The Principal issues directions to ensure the optimum utilization of resources.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Student Centric activities

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes through the conduct of various academic excellence initiatives and co-curricular capacity building activities.

In the seminar on "Gender Sensitivity and Inclusiveness", students were urged to fight against the injustice and atrocities committed against the "other genders".

Seminar on "Gender Justice and Women's Rights" enlightened students about gender justice to protect human rights and to have a sustainable and safe society.

Students are exposed to the importance of saving water through a seminar on 'Water Conservation and wise usage of water'.

Students' writing skills were enhanced by essay competitions on "Importance of Gender Equality for a Stronger India" and "Nation building through Women Empowerment".

Webinars like "COVID -19 and its impact on Environment and Society: Bio and Physicochemical Facts", Corona Niyanthrisalu Swayam Jagruthi(Self Awareness to keep the spread of Corona Virus)". Swaccha Bharata Abhiyana and Anantha Hasiru and Earth Day helped students to play their role in taking care of the environment.

Students were guided about health through seminars like" Relevance of Nutrition and importance of Health, "Importance of food and lifestyles" and "Be Fit for a better life"

Celebration of Constitution Day and National Integration Day instilled in students a sense of patriotism.

Mathematics Quiz and Science Day Competitions- Quiz, Lecture, Rangoli and Poster brought out the best in them as a team.

Blood Donation Camps, Eye pledge program motivated students to donate blood and organ donation. Visiting old age homes and orphanages inculcated a sense of social responsibility.

Students active participation in Talents day, College day, Sport day, Yoga, NCC, NSS contribute to their holistic development and be responsible citizen.

2 EXHIBITION

Psychology exhibition -Psycho-X, is held annually. The purpose is to tap individual skills, values of team work, where emphasis is on transferring of concepts learned in classrooms into models, charts, clay modeling. Students are guided in planning, analysis and preparation of the exhibits. Low cost materials like thermacol, chart paper, clay, and colours are used. Students, who do not have the wherewithal, are provided raw materials for promoting inclusiveness. Each student has to explain his/her exhibit, thus develop public speaking skills. Students from neighbouring colleges visit the exhibition thus providing platform for Self- discovery in the community. The exhibits presented are a testimony to their creativity as reflected in the feedback.

Exhibits depicted are, Stress - Causes and Management, Drug addiction and prevention, Ill - effects of smoking and alcohol, Types of learning and learning disabilities, Brain and its parts, Neuron, Endocrine glands, Fertilization, Stages of the prenatal period, Prenatal Hazard, Prosocial behavior, Bystander effect, Indoctrination, Personality disorders, Emotions, Motivation, Needs Hierarchy, Counseling Centers in Bangalore, Kohler's insightful learning, Dyslexia, Robot, Depression, Six thinking hats, Parenting styles, Teratogens, Effects of social media , Stages of Middle age.

 Instruments like Reaction time apparatus, two hand coordination, tachistoscope, tweezer dexterity, gross dexterity apparatus, Personality tests, and Intelligence tests are also displayed for creating awareness about psychometric tests used in selection and placement.

Well-known academicians, management representatives inaugurate the exhibition every year.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The observations and recommendations of the Peer Team after the second cycle of accreditation has enabled the college in focusing on key issues by taking up initiatives to fulfill the recommendations.

IQAC has reviewed the teaching learning process and the incremental improvement in various activities has been recorded. During the past five years, many quality initiatives have been taken up.

1. The student strength which was a challenge, has increased each year.

2. The infrastructure and facilities has been modernized with more spacious, well ventilated classrooms, furniture, ICT enabled classrooms. A new seminar hall with a seating capacity of 250 and a state-of-the art auditorium with a seating capacity of 540 has been added to the infrastructure.

More washrooms and drinking water facilities has been added. All these facilities are well maintained and sustained, with a delegated house-keeping staff, which looks after the cleanliness of the campus, system admin looking after the ICT maintenance, works manager to take care of the physical facilities.

On the whole, the educational environment has improved each year. Sports facilities has also been enhanced. The amount spent on the infrastructure had also increased.

3. The functioning of IQAC has strengthened further. The teaching quality has improved.

Four faculty members were awarded doctorate degrees. Many faculty members have published papers in journals. Students have performed well in curricular and extracurricular activities.

Students have fared very well in University Examinations. Some students have obtained Grade 'O' Outstanding, many have got Grade A++ Exemplary, and many have A+ First Class Distinction.

The pass percentage has increased as shown in the result analysis. More number of books have been added. So also Braille books. More number of extension activities have been carried out.NSS and NCC have been very active. Our NCC cadets have participated in Republic Day camps/parades for 6 consecutive years. Some students have also done well in sports.

Placements have also increased. More students have gone for higher studies and many are gainfully employed. More number of seminars, workshops faculty development programmes have been conducted over the past five years.

College had strived towards digitalization and has been successful in presenting the annual reports, LIC reports, Governing Council meetings, orientation programmes digitally to the audience.

Sumana, the counseling center had provided need based counseling to students as well as to our sister institution. During the lockdown, online counseling had also been given.

File Description	Document
Upload any additional information	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<u>View Document</u>
Upload details of Quality assurance initiatives of the institution	<u>View Document</u>
Upload any additional information	<u>View Document</u>
Paste web link of Annual reports of Institution	<u>View Document</u>

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college stresses on gender equity at the beginning of the academic session during the Orientation Programme that is held for newly admitted students. They are advised to look at each other as classmates and college-mates and not with any gender bias. This helps in establishing a sense of belonging to the college and raises their level of involvement in all activities, such as classroom interactions, academic discussions, discussing each other's personal issues and assisting in solving their problems and so on. Every class teacher selects two students-one girl and one boy as class representatives and thus, encourages joint participation whether in forming teams for preparing models, PPTs, Projects, conducting events such as Science Day, National Mathematics Day, Psychology Exhibition, Exhibition on Culture Diversity and National Integration, cultural programs, etc.

NCC, NSS and Sports units motivate all students, irrespective of gender, to enrol themselves, to achieve the desired objective of nation-building, national service and also make a mark in sports. Competitions such as essay writing, collage, debates, poster-making, rangoli, quiz, etc. are held with topics that focus on gender equity and gender sensitization.

The college organized seminars on "Empowerment of Girl Child through Sports", and "Challenges in Promoting Self Defense Among Youth" as part of the Student Development Programme to highlight the necessity of encouraging participation of girls in games and sports and pursuing it as a career.

During the pandemic, the college formed a "Covid-19 Task Force" to ensure the adherence to safety protocols by students and staff. This team includes both male and female students, and work under the headship of the Principal and other faculty. This measure is to inculcate a sense of equal responsibility among both genders.

The college organized a seminar on "Gender Sensitivity and Inclusiveness" and the speaker was Karnataka state Rajyotsava Award Recipient, and India's foremost transgender activist and herself a transgender person Dr AkkaiPadmashali. The speaker highlighted the woes of subalterns and transgenders and called the youth and civil society to raise their voice and be proactive in the fight against injustice and atrocities committed on all especially on 'other genders'. The speaker requested the APSET Management if they would accommodate students belonging to other genders in their institutions. The management assured in one voice that such students would be admitted and even promised to provide financial support.

A seminar on "Gender Justice and Women's Rights" is a specific initiative by the college to build an environment of gender equity and raise levels of gender sensitivity. Commemorations as Constitution Day, National Voters Day, Vigilance Awareness Day are other initiatives that provide knowledge and understanding of the nation builders' and constitutional framers' efforts to establish gender equity and gender sensitivity.

Talks on Health Awareness, Benefits of Consuming nutrition-rich foods, Yoga and Meditation, Practice of

hygienic habits, are some more steps towards gender equity and gender sensitization.

The institution strives to retain girl students by giving them financial assistance and support mainly as higher education opens up opportunities and helps them to get placed in better jobs.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid waste management

- The solid waste in the college is collected every day and is separated as dry and wet. The dustbins are colour coded and labelled for different types of wastes
- Garbage is collected from classrooms, offices, labs, library and throughout the campus by authorized persons (housekeeping).
- BBMP employees collect the dry and wet solid wastes from the college every alternative day.
- Plastic, paper, steel is collected and sold to scrap vendors.

Liquid waste management

- The water from the sink, washrooms and toilets are connected to a sewage system maintained by BWSSB.

E-waste

- Electronic wastes like broken computers, monitors, mobiles, printers, CD's etc are disposed off by the management regularly in an environmental friendly way.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Details of the Software procured for providing the assistance	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Value-based education is provided to the students to teach them tolerance and harmony. Cultural activities are conducted such as celebrations of festivals of all religions and inviting eminent guests who inspire the students about the great ethnic diversity of the country. Ganesha festival is organized in a grand manner at the college and is famous and well known in the city. Students from various religions, caste and differently abled study at the institution and perfect harmony is maintained respecting the diversity of each other. Students from all religions and regions are encouraged to showcase their local cultural and ethnic talents. Students are trained to become future leaders by inspiring them to lead cultural and social activities. Apart from academic education, other habits are also taught. As part of the protection of environment and pollution control, plants were grown in the campus by the students and staff. As part of International Yoga day, Yoga training and awareness was provided. Awareness of mental health was provided to the students and staff. A drug abuse awareness program was conducted to inform students about the harmful effects of drugs. NSS and NCC camps are regularly held at various localities such as Ramana Maharshi school for blinds to sensitize the students about societal needs. Blood donation camps are held in college. NSS camps are conducted every year. Coin exhibition was organized by the history department to expose students to national history through coins. Various activities have been conducted for the promotion of universal values and ethics such as seminars, workshops, value-added courses on topics like Life skills, Time management, Conflict management, Ethics and morality in Student's life, Happiness, Information and communication technology, Change over for life, Importance of nutrition for students and Application of Economics to life.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The highest importance is provided to promote patriotism in students and staff. As the future citizens of the country, the young students are trained to be leaders and law-abiding citizens. Tolerance and harmony taught at the institution help the students to develop compassion for fellow citizens. Every year, on the occasion of National Voter's day, the students and teachers take oath to follow a harmonious life and at all is arranged to inculcate the constitutional values among the staff and students. The oath is also taken to support the cause of the all-around welfare of countrymen and citizens. Numerous activities are held to impart social responsibility to the students and staff such as cleaning of statues off freedom fighter satpark sinthe city as part of the Swatch Bharath Abhiyan, Jala Shakti Abhiyan a rally to spread awareness towards conservation of water, cleaning of lakes in the city as part of the protection of the ecosystem, spreading awareness of plastic-free life as part of the Swatch Bharat Pakkawada Celebrations of National days and inviting freedom fighters and members from the army to inspire the students to be patriotic. Seminars have been held on the topics such as Superstitions in Indian Society and the role of youth in the construction of Navbharata to encourage students towards the path of a responsible citizen. Every year visit to the Vidhan Soudha (The state assembly) is undertaken for the students and staff to familiarize the students and staff with the functioning of our government sessions and the constitutional values. Educational trips are organized for the staff and students to various locations of historic and national importance. This enables the students and the staff to familiarize themselves with Indian history and enhance their patriotism.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

National and International Commemorative Days are held enthusiastically with student involvement. Various festivals are celebrated to highlight the importance and significance of the festivals. The Ganesha festival is celebrated at the college premises which is famous and visited by the public of Bangalore. Eminent guests are invited to the events and students are encouraged to participate and present cultural programmes signifying the importance of the events.

List of National and international commemorative days, events and festivals celebrated at the institution:

January 12 - Swami Vivekananda Jayanthi-, Seminar is organized on Youth Day to highlight the role of youth in the society

January 25 - National Voter's Day, Oath and Pledge is taken by the students and staff to work towards becoming a good citizen.

January 26 - Republic Day, Flag Hoisting followed by march-past is performed and Patriotic cultural program is held in the presence of an eminent chief guest.

January 30 - Martyrs Day, the life of Mahatma Gandhi and his contributions are discussed. February 28 National Science Day, Science Exhibition is held and events such as poster making, PPT presentation, Quiz etc., are held.

March 8 – International Women's day, felicitation of the women house-keeping and the office staff is

organized

April 14 - Dr B.RAmbedkar Jayanthi, events are held to make students aware of the contributions of Dr Ambedkar to the nation.

June 21 – International Yoga Day, Yoga is taught to the students and staff.

July 26 – Kargil Vijay Divas, An event encouraging patriotism and respect to soldiers is organized

August 15- Independence Day, flag hoisting followed by cultural programs are held. September 5 -Teacher's Day and Founder's Day, All teachers are felicitated and students organize gratitude sessions for the teachers.

October2-Gandhi Jayanthi, the life history of Mahatma Gandhi and his teachings are discussed encouraging the students to inculcate a good value system in life.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice-1 :

    1. **Title of the Practice :**

Aiding in applying for Student Scholarships

2. Objectives of the Practice

1. The majority of students come from rural areas.
2. Great No. of students, especially girl students come from very poor families and would often experience a great amount of difficulty in payment of fees.
3. They also belong to OBC, SC and ST categories.
4. Hence, they would drop out for lack of funds.
5. Further, they were unaware of the facilities or ignorant of availing them from different sources.
6. Hence, the institution took the initiative to help and assist the students in submission of application to different Governmental and other Charitable Organizations.

3. Context

As per our founder's vision of providing education to the socio-economically backward section and the underprivileged classes society, most of the students of our college come from illiterate, financially poor families.

Students are ignorant of the various scholarships provided by the Government and non-governmental organizations, as they are the first generation of college-goers in the family.

Whenever the students faced financial issues they would refrain from seeking readmission as they were unaware of scholarship facilities.

Identifying those students who need financial support was made informally by teachers by way of interaction.

The problems faced by students were recognized and educated them regarding the various scholarships available, their eligibility such as categories like OBC, SC, ST and Merit scholarships for obtaining financial help.

Since applying for scholarships is online and our students do not have smartphones the staff help them in applying online.

4. Practice :

1. The methodology of identifying the students was devised. Information was sent through circular and also notified on the Notice Board.
2. Students were informed to keep ready the required documents.
3. The liaison officer would allocate a set of students to class teachers.
4. Students were also asked to open Savings Bank Account so that they can be the direct beneficiaries through the respective departments.
5. Class teachers with their smartphone devices would assist the students in filling up the required details on the Governmental website.

Above efforts helped in payment of fees by the students having financial issues. This has greatly fulfilled their aspiration of higher learning. Armed with the degrees they could apply for jobs at various places and could get placement in their desired fields.

The goal of the Governments to increase Gross Enrolment Ratio – GER – at the higher education level has been achieved through this.

However certain constraints were experienced

1. In the course of their education girls would be married off by parent's ad this put an end to their educational aspirations.
2. Sometimes, students would show a lack of interest in pursuing it on their own for the ensuing years.
3. Male students would sometimes discontinue their education and take-up jobs.

5. Evidence of success:

The following provides the details of the scholarships secured during the year 2016-2021 which is a quantitative measure of the success :

OBC Social Welfare Scholarships – 287 Nos. SC/ST

Social Welfare Scholarship – 240 Nos.

SanchiHonnamma Scholarship – 1 No.

In addition to the above, Arpana social Welfare Trust, Saarthaka Foundation UVCE, Kuchalamba Social Welfare Trust have extended scholarships/ financial aid for students welfare. Further Alumni of APS College have given financial help to 1st-year girl students

6. Problems encountered and resources required:

Students were not able to check and verify whether they meet the eligibility criteria and are eligible for the scholarships. Further, such eligible students could not correctly fill the applications by themselves and furnish the requested details/data/documents requested.

One dedicated staff is entrusted to help in identifying the eligible students, submission of their applications

and coordinating with respective departments/trusts in securing the scholarships to the students. This helped in more students getting the scholarships and encouraged them to pursuing the education

Best Practice-2 :

1. Title of the Practice :

Mentoring and Counseling Center:

2. Objectives of the Practice

Majority students come from, non-literate and rural backgrounds. They come with lot of hesitancy and inhibitions. They lack the confidence to express their personal issues. And this affected their classroom interaction, involvement in college activities, performance in assessment tests and examinations.

College noticed this nature among students and hence thought of addressing this issue by adopting mentoring and counselling of students through a dedicated system. Thus, emerged mentoring and counselling as a best practice.

1. To facilitate interactions among students and teachers.
2. Enable students to express freely at any time of the day in the college to their mentors.
3. Provide counselling by interacting with parents on need basis.
4. Help students to overcome their hesitations, inhibitions and gain good amount of confidence.
5. Enhanced confidence helps in their overall personality development and builds strong character.

3. Context :

Many students in general and especially from the rural background were found to have hesitation in expressing their problems, if any, which otherwise would be distracting their studies/education. Hence it is found necessary to provide them with counselling services so that, they will overcome them and focus on studies

4. The Practice

The college has implemented Mentoring system. One dedicated Mentor is provided for 25 to 30 students allowing a healthy interaction between Parent-Mentor-Ward. The mentor looks into the attendance, marks obtained, academic performance, behaviour, problems faced by the student and overall development of the student. Mentor also prepare and submits the report to the Principal. Any student with the problem is

referred to SUMANA Counseling Center where need-based counselling is provided.

5. Evidence of Success

The success of this practice is available in the form of qualitative feedback provided by the students. Students have been informed that this mentoring system has helped them in many ways in overcoming the problems they faced and focusing on their academic studies and educational career. Thus mentor system implementation has specifically motivated students to resolve issues and academically perform better.

6. Problems encountered and resources required

Students, due to their age and relatively less life experience, tend to ignore or hide or continue with the problems which are affecting their academic focus and performance. Staff / Mentor will not know such existing problems until they interact in a friendly manner with the students and make them openly discuss issues.

On average 25 to 30 students are assigned per mentor. The mentors are providing guidance and help the students to overcome their problems and improve their academic performance

BEST PRACTICE No.3 - Narmada – A Unit for Differently Abled

Narmada – A Unit for Differently Abled was established by the APS Educational Trust in the year 2020.

The inauguration of this centre was meaningfully done o January 4, 2020, on the birth anniversary of Louis Braille, the French Educator and the inventor of Braille Script. Louie Braille invested in this form of the script – using dots to write letters – to overcome the hardships that he faced after an accident that resulted in him losing his sight.

Our institution has been a preferred choice of learning by a good number of differently-abled students for years. The management has been especially concerned about these students studying in different units of the APS Group of institutions.

Objectives:

- Differently abled and visually impaired needed a dedicated unit that catered to the multifarious needs of this category of students.

- Providing them a sense of belonging or inclusiveness is the chief objective of this centre.

- A dedicated Braille Library, to help students to have access to general books.

- The objective is also to provide readily available set of scribes to help visually impaired to write their examinations.

- Take the assistance of Governmental and Non-governmental organisations to help and enable students like - **Enable India** and **Help the Blind Foundation (HTBF).**

The Context:

Our College is located in the centre of the city and it is easily accessible by different modes of public transport.   This fact has attracted differently abled including visually impaired to choose our college. The slow increase in the number of admissions encouraged the college and the trust to provide certain facilities which motivated them to realise their dreams of higher education. Further, students come from very poor backgrounds often without family support. Giving them certain facilities to help them gain confidence and improve their employability has been a true goal.

Practice: APSET Management has provided a dedicated space and staff to take care of this centre. At the beginning of the academic year, teachers visit a number of surrounding institutions and distribute pamphlets to spread information about the centre. Charitable persons and organisations are contracted to provide additional funds. Students have been provided with laptops and systems that read out the texts. The midday meal is provided 2 days per week to nearly 40 students of this centre. Due to the non-availability of hostel facilities and lack of sponsors, dropping out from courses has been noticed.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The aim and vision of the A.P.S institution have been to provide value-based education with academic excellence to the students from rural backgrounds, downtrodden, specially-abled and differently-abled students. The institution has strived to provide financial support and encouragement. The institution admits blind students every year. The students are provided special care and extra assistance. Scribes are provided during the internal assessments and end semester examinations. The institution library has over 70 special Braille books to help the students. The blind students are also provided scholarships and financial support through Narmada. Help The Blind Foundation (HTBF) and Enable India has actively sponsored and supported the students admitted to the institution by providing computer online classes. Lunch is provided on every Monday to the differently-abled students by the Vice-President APSET Prof.K.P Narasimhamurthy The students celebrated the "Yodha Namana" program in association with the Samarthanam organization, in which Smt. Savithri Kolkar wife of Martyr, APSET. Special software such as KIBO-XS was designed and provided to blind students to help them learn technical and practical aspects. Special audio recordings are sent to the students during the Covid times. With the help of these supports, blind students have faired well in other fields as well, such as students have attended Quiz programs organized by national television, attended and won numerous prizes in cultural programs organized by various trusts in the state. Students with the help of donations. the wife of a Martyr from the Kargil War was felicitated.The visually impaired students of our college collected funds and were donated to Smt.Savithri to support her. Over the years, these supports have helped blind students to gain confidence

and farewell in their careers. The students have also inspired others to sensitize physically challenged citizens of the society and motivated other blind students and normal students to pursue higher studies in the institution.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Acharya Pathasala Education Trust (R), N R Colony, Bangalore-560019, involves itself in a wide range of philanthropic activities. This distinguishes it from a number of other institutions engaged in the promotion of education of the poor and needy. This definitely shows the way for all the educational units being run by it.

Southern districts of Karnataka experienced severe floods due to excessive rains in 2018. As a result many public buildings, educational institutions were damaged in those districts including Kodagu/ Madikeri districts. Hence our trust took up construction of two classrooms at Government PU College, Madikeri that included providing electrical facility to the computer lab and the restrooms at the cost of Rs.5868890.00 (Rs. Fifty-eight lakhs sixty-eight thousand and eight hundred and ninety).

Haemo Dialysis machine was provided to BMS Hospital, Basavanagudi, Bangalore at the cost of Rs. 5,000,00.00 (Rs. Five lakhs) Cheque bearing No. 986056.

Our College sports ground was offered as a facility for vegetable vendors during the II wave of Covid in Bangalore as per the oral request of the commissioner, BBMP, Bangalore.

Over 3000 poor families were provided sugar worth Rs.75600.00 (Rs. Seventy-five thousand six hundred) as part of free food kit during the Covid-19 pandemic, of Somanahalli village of Bangalore south district.

Ganesha festival is celebrated in a grand manner in the area where our institution is situated. Our trust always provides the sports ground for installing of public Ganesha and 10 days long cultural programme was held. This exhibits social commitment and involvement in community activities.

APS Trust is also magnanimous in recognising the efforts of teaching faculty. Subject teachers who have achieved 100 % results are identified and a cash reward of Rs. 5000/- is given. The faculty who received Doctorate Degree is recognized and Rs.5000.00 (Rs. Five thousand) is awarded during the celebration of Teachers day and this act as a great motivator for teachers. Student's who have secured Ranks at the university level, Sports achievers and NCC cadets representing in Republic day Camp and Parade are recognised and given cash prizes up to Rs.10,000 (Rs Ten thousand).

Meritorious students are encouraged with fees concession.

Concluding Remarks :

Concluding Remarks

A P S Educational Trust was founded with just 3 students in the year 1935 by the visionary Prof. N. Ananthachar with the Noble Aim of Educating the underprivileged sections of society. In its 87 glorious years of existence, it has grown in strength and substance by adding as many as 13 Institutions under its umbrella from KG to PG to Professional Education and schools and College in Rural Areas as well. Its unique objective has received support from the community and philanthropic individuals.

Acharya Pathasala College was established in the year 1956. It gives immense pride to mention that great scientists like Bharatha Rathna CNR Rao, Roddam Narasimha, Film Personalities like Rajnikanth, Upendra and Dr Madan a Homeopath have passed out from the portals of this great educational institution.

Keeping with the times, our college has been adopting radical and pragmatic technological advancement in teaching, learning process like ICT Enabled Class Rooms, Computer Lab and Computer Enabled Centre for differently-abled, State of the art auditorium, well-equipped Gym and so on.

Our Institution has been encouraging fine arts and the Music Department at our college is one among two institutions offering Music as an optional subject at the UG Level Affiliated to Bengaluru City University. This Department was headed by stalwarts like Ganavidya Visharada Vainika Vidhwan, Mysore L. Rajarao, Vidushi T.S. Ramaa.

Our Institution has been conducting cultural & literary activities and renewed personalities were invited as chief guests. College was fortunate to be visited by Jnanapeetha Awardee Dr Dara Bendre (1959), D.V. Gundappa (1961), Aa.Ra. Mitra (1959), Kadidal Manjappa (1961), B D Jatti (1961), Beechi (1961), K S Narasimha Swamy (1961), G P Rajarathnam, Akkai Padmashali- Transgender Activist, Usharani- Ekalavya Awardee.

Making use of strengths and overcoming the limitations the college focuses on its vision of all-around development of students potential by providing need base carrier oriented quality education rooted in values and human concern. This is evident from the 8 ranks and 17 Gold medals obtained by our students at the University examination in the last five years.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : DVV has made the changes as per pro-rata basis . HEI has not share documents as per SOP.
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: {{TABLE3}} Answer After DVV Verification : {{TABLE4}} Remark : DVV has made the changes as per shared report of actual students admitted from the reserved categories by HEI.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 452

Table 1:

2020-21	2019-20	2018-19	2017-18	2016-17
54	216	117	0	0

Table 2:

2020-21	2019-20	2018-19	2017-18	2016-17
26	106	55	0	0

Table 3:

2020-21	2019-20	2018-19	2017-18	2016-17
442	424	249	263	276

Table 4:

2020-21	2019-20	2018-19	2017-18	2016-17
448	434	322	269	258

Answer after DVV Verification: 92

Remark : DVV has excluded temporary teacher's experience from shared certificates of teachers by HEI.

2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
305	187	168	190	180

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
119	93	86	78	100

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
332	252	215	248	252

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
165	108	90	97	106

Remark : DVV has given the input as per shared of final year students who passed by HEI.

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	0

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	28	0	8	04

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	19	0	4	02

Remark : DVV has considered only publications in UGC CARE list.

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	03	02	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	02	01	0	0

Remark : DVV has excluded certificate of appreciation shared by HEI.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
54	45	22	20	28

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
14	10	08	08	05

Remark : DVV has not consider days activities from shared report by HEI.

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years** Answer before DVV Verification: *(see table below)* Answer After DVV Verification : *(see table below)* Remark : DVV has not consider those students participated in days activities from shared report by HEI.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
560	6669	11905	2635	3307

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
360	569	805	635	307

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification: *(see table below)* Answer After DVV Verification : *(see table below)* Remark : Value converted into Lakhs.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1068694	1092639	661439	591220.40	695053

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10.69	10.93	6.61	5.91	6.95

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-**

journals during the last five years (INR in Lakhs)

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
160196	117467	200326	88598	101870

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.23	1.05	1.97	0.25	0.96

Remark : DVV has made the changes as per shared report of books/e-books and subscription to journals/e- journals by HEI.

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**
	4.2.4.1. Number of teachers and students using library per day over last one year
	Answer before DVV Verification : 20
	Answer after DVV Verification: 4
	Remark : DVV has made the changes as per average of teacher and students using library per day on 04/Feb/20-08/Feb/20.
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1942163.30	2129757.21	2861952	1284417.66	2630070

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
163.30	9757.21	28.61	417.66	2.63

Remark : DVV has made the changes as per shared report of maintenance of infrastructure (physical facilities and academic support facilities) excluding salary by HEI.

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	19	31	20	35

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	4	0	12

Remark : DVV has made the changes as per shared report of events by HEI.

6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
70000	42750	56200	49420	30000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.70	0.42	0.56	0.49	0.30

Remark : DVV has converted the value into lakhs only.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	9	9	7	7

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

| 200 | 195 | 195 | 178 | 150 |

1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	9	9	7	7

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	7	7

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
906	1056	1056	798	798

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
453	528	528	399	399

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
171	110	95	102	116

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
119	93	86	78	100

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
26	23	22	20	22

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

21-04-2022 11:19:50

24	23	22	20	22

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1942163.30	2129757.21	2861952.00	1284417.66	2630070.00

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19.42	21.30	28.62	12.84	26.30

4.3	**Number of Computers** Answer before DVV Verification : 62 Answer after DVV Verification : 5

21-04-2022 11:19:50